



Adopted: January 1995
Revised: 2002

Article I: OBJECTIVES

The objectives of the Georgia Council of Teachers of Mathematics are to encourage an active interest in mathematics and to act as an advocate for the improvement of mathematics education at all levels.

Article II: NAME, AFFILIATION, AND GOVERNANCE

Section 1. Name and Affiliation

The organization shall be known as the Georgia Council of Teachers of Mathematics (hereafter called "GCTM"). The organization shall be affiliated with the National Council of Teachers of Mathematics and other appropriate organizations.

Section 2. Governance

The governance of GCTM shall be through the policies as established and published by the Executive Committee.

Section 3. Business Meeting

The annual business meeting of the Council shall be held during the Georgia Mathematics Conference. Five percent of the current GCTM membership shall constitute a quorum for any business meeting.

Article III: MEMBERSHIP AND DUES

Section 1. Eligibility for Membership

Any person interested in the improvement of mathematics education and in the objectives of the organization shall be eligible for membership. Eligibility for membership will be considered without regard to race, creed, gender, national origin, or disability.

Section 2. Regions

Regions established for the purpose of providing services to the members shall organize the membership. The number of regions and their boundaries shall be established and/or amended by the Executive Committee. The Executive Committee shall review boundaries and number of regions for effective servicing of the membership at least every two years.

Section 3. Member's Dues

The Executive Committee shall determine member's dues. The membership year shall be for twelve months from the date of payment of dues.



Article IV: GCTM PERSONNEL

Section 1. Officers

There shall be a president, a president-elect or an immediate past president, at least two vice presidents, a secretary, a treasurer, a publications editor, an executive director, an NCTM representative, and regional GCTM representatives. All officers shall be members of GCTM. The president, at least two vice presidents, and secretary are elected offices.

Section 2. Term of Office

- A. The president shall serve four years: the first year as president-elect, the next two years as president, and the last year as past president. A president-elect is elected each odd-numbered year.
- B. At least two vice presidents will be elected in odd-numbered years and shall serve two-year terms.
- C. The secretary shall serve a two-year term. A secretary is elected each odd-numbered year.
- D. The treasurer shall serve a two-year term. A treasurer is appointed each even-numbered year.
- E. The publications editor shall serve a three-year term. A publications editor intern is appointed each odd-numbered year and shall serve the first year as intern, the next two as editor. **If the publications editor is not reappointed, then a publications editor intern is appointed for the last year of the editor's term and then serves for the next three years as the publications editor.**
- F.
- G. The executive director shall serve a four-year term. An executive director is appointed each year of the form $4k+2$.
- H. The NCTM representative shall serve a four-year term. A representative is appointed each year of the form $4k$.
- I. The regional representatives shall each serve a two-year term. The regional representatives are appointed.

Article V: DUTIES OF OFFICERS

Section 1. President

The president shall be chair of the Executive Committee, shall preside at meetings of GCTM, shall appoint necessary committees, and shall insure that all policies of GCTM are carried out. The president shall perform all other duties as specified in the Policies of the Council and as assigned by the Executive Committee.

Section 2. President-elect



The president-elect shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

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Section 3. Past President

The past president shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 4. Vice Presidents

The vice presidents shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 5. Secretary

The secretary shall keep minutes, roster, and other records of GCTM and the Executive Committee, and shall handle correspondence as delegated by the president and president-elect. The secretary shall perform all other duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 6. Treasurer

The treasurer shall serve as chair of the finance committee, shall oversee the receipt of all GCTM monies, shall pay all bills as approved in the GCTM budget, and shall keep a financial record which shall be evaluated annually. The treasurer shall perform all other duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 7. Publications Editor

The publications editor shall serve as chair of the publications committee. The publications editor shall perform all other duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 8. Executive Director

The executive director shall provide continuity and guidance for GCTM and maintain the archives of GCTM. The executive director shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 9. Membership Director

The membership director shall process all membership applications, mail renewal notices, and deposit all membership dues. The membership director shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 10. NCTM Representative



The NCTM representative shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

(Article V continued)

Section 11. Regional Representatives

The regional representatives shall perform all duties as specified in the Policies of GCTM and as assigned by the Executive Committee.

Section 12. Removal from Office

An officer may be removed from his or her elected or appointed office for cause by a 2/3 vote of the Executive Committee.

Article VI: ELECTION OF OFFICERS

An election committee shall be appointed as specified in the Policies of GCTM. The officers shall be elected by mail ballot according to procedures given in the Policies of GCTM. Any member of GCTM is eligible for elected office.

Article VII: COMMITTEES

Section 1. Executive Committee

The Executive Committee shall consist of the officers of the Council, the chair of the Georgia Mathematics Conference Board of Directors, and the non-voting affiliate representatives. The executive director shall serve as a non-voting member of the Executive Committee. A quorum consists of the president or their designee and at least 50% of the officers.

Section 2. Responsibilities of the Executive Committee

The Executive Committee shall act as the governing board of the organization. It shall have the authority to transact business in the name of GCTM, to initiate and to determine policies, and to aid the officers in carrying out their responsibilities. It shall fill vacancies in offices which arise between elections.

Section 3. Executive Committee Meetings

The Executive Committee shall have at least three regular meetings annually. The Executive Committee members shall be notified by mail at least ten (10) working days prior to the regular meeting. Called meetings will be initiated as required. In the absence of a quorum, or for urgent matters, a subcommittee consisting of the president, president-elect or past president, one vice president, and the executive director may act for the Executive Committee.



Section 4. Standing Committees

The Executive Committee shall establish standing committees of GCTM. The duties, responsibilities, and length of term of each committee shall be established by the Executive Committee and shall be included in the Policies of GCTM.

Article VIII: GEORGIA MATHEMATICS CONFERENCE

GCTM shall sponsor the annual Georgia Mathematics Conference. The Executive Committee shall appoint a Conference Board and its chair to organize and conduct the annual conference. The makeup of the board and the duties of its members shall be included in policies established by the Executive Committee. The conference shall be self-sustaining.

Article IX: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern GCTM as applicable.

Article X: AFFILIATE GROUPS

GCTM encourages local organizations of mathematics educators to become affiliate groups. The requirements, process, and procedures for affiliation shall be established by the Executive Committee and included in the Policies of GCTM.

Article XI: AMENDMENTS

Any member of GCTM may propose changes in this constitution by sending the proposed changes to the president as least ninety (90) days prior to a business meeting. The Executive Committee must approve proposed changes for publication prior to publication and vote. The proposed changes shall be published in the issue of REFLECTIONS preceding the business meeting and must be approved by two-thirds of the members present at the business meeting.

Article XII: DISSOLUTION

If, at any time, GCTM shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payment of its liabilities, be paid over to an organization which has similar purposes and has established its tax-exempt status under Section 501 C (3) of the Internal Revenue Code as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, and educational programs.